



<b>Center Name:</b> Ms. Kelli's House			<b>Address:</b> 4615 Greene Ave. NW Albuquerque, NM 87114			<b>Phone:</b> (505)898-7607		
<b>License Number:</b> 148498	<b>Issue Date:</b> 07/7/2016	<b>Expiration Date:</b> 07/6/2017	<b>Type:</b> 3 Star Child Care Center			<b>Status:</b> Licensed		
<b>Capacity</b> Over Age 2: 38    Under Age 2: 28    Night Care: 0    Playground: 20						<b>Census</b> Over 2: 0    Under 2: 0		
<b>Days and Hours of Operation</b>								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	07:00 AM	07:00 AM	07:00 AM	07:00 AM	07:00 AM	Closed	Closed	
Closing Times:	05:30 PM	05:30 PM	05:30 PM	05:30 PM	05:30 PM			
<b># of Classrooms:</b> 3		<b>Purpose:</b> Incident Investigation		<b>Date:</b> 08/30/2017		<b>Time:</b> 01:15 PM		
<b>Comments</b>								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS	Not Inspected
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Not Inspected
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Not Inspected
8.16.2.22 D FAMILY HANDBOOK	Not Inspected
8.16.2.22 E CHILDREN'S RECORDS	Not Inspected
8.16.2.22 F PERSONNEL RECORDS	Not Inspected
8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected
Personnel & Staffing	
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Not Inspected
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Not Inspected
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES	Not Inspected

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<b>Services &amp; Care of Children</b>		
<b>8.16.2.24 A GUIDANCE</b> <u><b>Deficiencies</b></u> A prohibited guidance practice was used in the Director's office as evidenced by the use of abusive or profane language; yelling. This incident took place within a distance that children and parents could hear. <b>Regulation:</b> 8.16.2.24A(4)  <u><b>Corrective Action Plan</b></u> The center's guidance policy and practices will be reviewed with staff to ensure the use of only appropriate guidance and methods that encourage self-discipline. <b>This incident was self reported to the Licensing Department, the director was terminated on 8/23/17.</b>  <b>Date to be Completed:</b> 09/30/2017		Non-compliance
<b>8.16.2.24 B NAPS OR REST PERIOD</b>		Not Inspected
<b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>		Not Inspected
<b>8.16.2.24 D DIAPERING AND TOILETING</b>		Not Inspected
<b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>		Not Inspected
<b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>		Not Inspected
<b>8.16.2.24 G PHYSICAL ENVIRONMENT</b>		Not Inspected
<b>8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>		Not Inspected
<b>8.16.2.24 I EQUIPMENT AND PROGRAM</b>		Not Inspected
<b>8.16.2.24 J OUTDOOR PLAY AREAS</b>		Not Inspected
<b>8.16.2.24 K SWIMMING, WADING AND WATER</b>		Not Inspected
<b>8.16.2.24 L FIELD TRIPS</b>		Not Inspected
<b>Food Service</b>		
<b>8.16.2.25 B MEALS AND SNACKS</b>		Not Inspected
<b>8.16.2.25 C MENUS</b>		Not Inspected
<b>8.16.2.25 D KITCHENS</b>		Not Inspected
<b>8.16.2.25 E MEAL TIMES</b>		Not Inspected
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.26 A HYGIENE</b>		Not Inspected
<b>8.16.2.26 B FIRST AID REQUIREMENTS</b>		Not Inspected
<b>8.16.2.26 C MEDICATION</b>		Not Inspected
<b>8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS</b>		Not Inspected
<b>8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS</b>		Not Inspected
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.29 A HOUSEKEEPING</b>		Not Inspected
<b>8.16.2.29 B PEST CONTROL</b>		Not Inspected
<b>8.16.2.29 C MECHANICAL SYSTEMS</b>		Not Inspected

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<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.29 D WATER AND WASTE	Not Inspected	
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Not Inspected	
8.16.2.29 F EXITS AND WINDOWS	Not Inspected	
8.16.2.29 G TOILET AND BATHING FACILITIES	Not Inspected	
8.16.2.29 H SAFETY COMPLIANCE	Not Inspected	
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Not Inspected	
8.16.2.29 J PETS	Not Inspected	

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**

		08/30/2017	08/30/2017
Surveyor: Darlene Montoya	Date	Facility Rep: Kelli Sheldon	Date